# Long Island City Community Boathouse ("LICCB") Proposed Changes to the Organizational Structure

## Why a proposed change?

With a fairly large volunteer base, it is a challenge to engage in effective discussion within the environment of a large forum. The establishment of an elected group to steer the planning, administration and activities of the LICCB is a natural step based on the growth and success of LICCB to date.

Further, establishment of a smaller group will provide the opportunity for multiple interested parties to serve, engage in constructive dialog, and be the farm system for leadership succession planning.

## What structure is proposed?

A Steering Council "SC" which shall consist of seven (7) elected members.

The SC members will be elected by the eligible voters (see below) and each member will serve for one calendar year.

The newly elected SC members will elect, on a simple majority basis, from their membership a Chairperson. As an activity committee of the Gowanus Dredgers, LICCB is not a separate legal entity, thus the Chairperson will be the liaison with the Gowanus Dredgers.

#### Who is eligible to vote?

Any person who has volunteered for an LICCB activity in a meaningful way during the past twelve months is eligible to vote. Examples of meaningful volunteering include: 1) organizing or assisting with the Sunday Hallets Cove public walk-up paddling program 2) organizing or assisting with one or more paddles offered to the public or to a non-LICCB organization 3) organizing or supporting any other LICCB activity like the March 2010 fundraising event or any 2010 LICCB work-party.

Each individual seeking to vote should make his/her own determination for meeting the eligibility criteria noted above on the honor system, <u>however</u> should there be a dispute concerning a voter's eligibility, the elections committee (see below), by a majority vote, shall be the sole judge of eligibility.

# How does an interested party declare his/her intention to be a candidate for one of the seven SC positions?

Any interested party shall declare his/her candidacy by communicating to the elections committee. Four volunteers have agreed to serve in this role: Erik Baard, Wesley Miller, Wynne

Parry and Caroline Walker. By agreeing to serve on the elections committee, each has agreed not to seek election to the SC for the 2011 term. The deadline for candidate submissions (candidate statement and CV) to the elections committee will be midnight, Saturday November 13<sup>th</sup> 2010. The elections committee will meet on Sunday November 14<sup>th</sup> to certify the candidate submissions. The list of candidates will be posted on the LICCB website by Tuesday, November 16<sup>th</sup>, 2010. The elections committee has established an email address to receive candidate declarations and candidate document submissions as follows: <a href="mailto:liccbelection@gmail.com">liccbelection@gmail.com</a>. The title of the candidate's email should be **Candidate Submission**.

# When will the election take place?

In-person voting will be conducted and concluded at the December 15<sup>th</sup> meeting, and for this purpose, paper ballots will be utilized. Each voter's name will be taken as they receive a preprinted ballot. (The vote, however, will remain anonymous.) Voters will fold their ballots and put them into a box for counting.

Those individuals who wish to vote by absentee ballot must send an email requesting a ballot to <a href="mailto:liccbelection@gmail.com">liccbelection@gmail.com</a>. The ballot will be an attachment (details to be finalized by the elections committee), which voters will then fill out and return to the email address above. Voters will be required to submit their full names in order to receive a ballot; however, the voter's name will not appear on the ballot. To ensure anonymity, one or two committee members will download the attachments, without opening them, and put them on a thumb drive or zip file. Another committee member (or members) will then tally the votes.

Absentee ballots must be email post marked no later than 5PM Eastern Standard Time on December 15<sup>th</sup>.

# How many votes does each eligible voter cast?

Each eligible voter shall cast 7 votes, for seven different candidates, with a maximum of one vote for each candidate from each voter. For example, if a voter only chooses to cast votes for three candidates, the three named candidates will only receive one (1) vote each.

#### **How will the candidates present themselves?**

All declared candidates, as acknowledged and certified by the elections committee will have the opportunity at the November 17<sup>th</sup>, 2010 LICCB meeting to present themselves, their interests relative to the LICCB and their qualifications for consideration by the voters. In addition, candidates are encouraged to prepare and submit to the elections committee a one-page document (suggested length) setting forth additional information as the candidates deem appropriate and relevant (see above paragraph "When will the election take place?"). The elections committee shall copy and make available the candidates documents for all attendees at the November 17<sup>th</sup> meeting.

# How are the successful candidates determined?

The seven candidates who receive the most votes will be elected to the SC based on the ballot tabulation performed and completed by the elections committee.

#### What happens if less than seven (7) interested candidates stand for election?

If less than seven (7) declared and acknowledged candidates (the "candidates") seek election, then those number of the candidates shall be elected via acclamation voice vote at the November 17<sup>th</sup> 2010 meeting. The new group of less than seven members may at its sole discretion: 1) by a majority vote, select and appoint any other eligible voter to fill out the vacant SC positions or 2) opt to leave the open SC seats vacant.